



BLYTHBURGH with BULCAMP & HINTON PARISH COUNCIL

Minutes of Parish Council Meeting Tuesday 12th January 2016

Present: Cllr D Tytler (Chair), Cllr A DeThabrew, Cllr R Orr-Ewing, Cllr A Mackley, Cllr J Sutton, Cllr C Waller, J Boggis (Clerk).

Open Forum (Cllr Catchpole + 1 Parishioner present)

District Councillor Report; Councillor Catchpole.

Cllr Catchpole reported he was updating Parish Councils by forwarding the SCDC Leader Cabinet Briefing. Clerk reported this forwarded to Cllrs.

Cllr Catchpole reported he had forwarded the Locality budget request to the committee for approval.

Clerk raised questions about planning process; Cllr Catchpole reported if a Section 106 change requested this is a legal requirement and therefore has to go to committee for decision

Clerk raised a question about Section 106 money and how it is divided between Parishes. Cllr Catchpole reported for play equipment it is divided at individual level and for sports equipment it is divided across Parishes, a broader area.

Amberley Development. A Parishioner expressed his thoughts on the proposed movement of affordable units from Blythburgh to Leiston and the financial gains the developer would make. Although he could understand the position taken by the planners at SCDC he felt the movement meant Blythburgh got nothing as a result. He expressed the view that the developer should compensate Blythburgh by contributing money to help resolve the issues with traffic along Angel Lane.

Cllr Catchpole discussed this proposal and explained ways in which it was possible to make such a request for a substantial contribution. The Councillors agreed to discuss and propose a way forward during the following meeting.

Parish Council Meeting

15/115. Agree the Agenda

Add; Discuss compensation from Badger Building Ltd
Discuss Wenhaston Parish Council request to access funds

All Agreed

15/116. To receive Declarations of Interest / Dispensation on any matters on the agenda

None Declared

15/117. To note and agree apologies for absence

All Councillors present
Apologies from J Waller

15/118. Approve Minutes of Parish Council meeting held on 17th November 2015

Proposal – Accept minutes for 17th November 2015 as presented

All Agreed

15/119. Approve Minutes of Parish Council Special meeting held on 26th November 2015

Proposal – Accept minutes for 26th November 2015 as presented

All Agreed

15/120. Approve Minutes of Parish Council Special meeting held on 30th December 2015

Proposal – Accept minutes for 30th December 2015 as presented

All Agreed

15/121. Election of Co-opted Councillor

Proposal – Co-Opt J Waller to Parish Council

All Agreed

15/122. Appointment of Village Hall Trustee

Postponed to next meeting

15/123. To receive the Clerk's Report

Proposal – Accept Clerks Report as presented

All Agreed

15/124. To receive the report from the planning advisory group

- To receive any planning decisions

None Received.

- To consider any planning applications received by 12th January 2016 and determine the Councils attitude to them. Cllr Mackley reported the Planning Advisory Group had not met to discuss the applications, stating the following was his overview.

Application No.	Date rec'd	Location	Proposal
DC/15/5181/FUL	6/1/2016	Farthings, London Road, Blythburgh	Retention of works to raise the ridge heights of existing roofs, insert of / modification to window openings.

Cllr Mackley reported this application was to retain the changes made to the roof height of both the main building and the proposed change to the single storey section at the rear. The Councillors discussed the application but raised few concerns. The councillors agreed they had no objections to this application

Proposal – Clerk to contact SCDC and express No Objection to this application.

All Agreed

Application No.	Date rec'd	Location	Proposal
DC/15/4988/FUL	5/1/2016	Plots 12 & 13 Blyth View, Bulcamp, Blythburgh	Subdivision of approved plots to create 2*1 Bedroom and 2*2 bedroom units

Cllr Mackley reported this application was to subdivide two plots that had permission for two 5 bedroom houses into 2 one bedroom and 2 two bedroom units. The Councillors discussed the application, raised few concerns but highlighting this would increase Blythburgh housing stock therefore reducing pressure for new build in Blythburgh. The councillors agreed they had no objections to this application

Proposal – Clerk to contact SCDC and express No Objection to this application.

All Agreed

- Compensation from Badger Building Ltd. Following the discussion in the open forum the Councillors discussed the possibility and agreed a way forward.

Proposal – Clerk to send letter to SCDC requesting compensation from Badger Building Ltd

All Agreed

15/125. To receive the report from the financial advisory group

- Current Financial Position

Income received since last meeting; VAT reclaim for 1/10/14 to 30/9/2015 - £804.99

Barclays – Bank interest - £0.82

Current Financial Position

12th January 2016	Clerk PAYE	Subscriptions	Insurance & Audits	Maintenance	Cllr Expenses	Training	Misc.	Donations (section 137)	Outgoing	Incoming
Budget	£1,638.00	£219.00	£1,967.00	£1,585.00	£670.00	£400.00	£250.00	£100.00	£6,829.00	
Spend to date	£1,610.57	£554.70	£883.03	£0.00	£422.77	£48.00	£186.86	£100.00	£4,355.93	£8,003.24
Remainder	£27.43	-£335.70	£1,083.97	£1,585.00	£247.23	£352.00	£63.14	£0.00	£2,473.07	
Note*	Subscriptions is over budget as MPLS license purchased by Parish Council was not in budget									
Projects - Gateways (Year 1)	Parish Council 3000; SCDC Grant received 2500; Blythburgh Latitude Trust Grant agreed 5000									
Reserves	Allocation									
Fund - Village Hall maintenance	1000									
Fund - Village Hall Driveway	500									
Fund - Playsite Update	1000									
Fund - Election	600		Election Fee £100							
Fund - VAS	Closed		Purchased VAS in 2014-15 (3642) & posts in 2015-16 (450)							

Bank Statements at 24 th December 2015	Community Account	£7359.15
Bank Statements at 24 th December 2015	Saver Account	£6598.19
	Total	£13957.34
Unpresented Cheques at 27 th October 2015	Total Value	£428.55
Invoices for payment at this meeting	Total Value	£0.00 (To be agreed)
	BALANCE	£13528.79

Currently the Parish Council is still spending within the agreed budget with one exception;

- Spend under Subscriptions column has exceeded the budget. The reason for this being the MPLS license was not in the budget. However the Blythburgh Latitude Trust has given a donation of £325.00 towards the cost of the license.
- Note; VAS Reserve Fund now closed.
- Discuss and agree any payments required of the Council.
None received.

15/126. Vehicle Activated Speed Sign: Report from Cllr Orr-Ewing.

The VAS has been returned from Westcotec and is now water tight.

Following return the VAS was installed to monitor A12 Southbound traffic from 30th Nov to 31st Dec. The results are shown below;

Total Vehicles – 155,684

Vehicles travelling less than 35mph – 115,000 (74% of total)

Vehicles travelling greater 80mph – 1

Proposal – Clerk to forward information to PCSO

All Agreed

15/127. Village Gateways: Update from Clerk.

No progress to report.

15/128. Community Emergency Planning: Update from Cllr Tytler

Postponed to next meeting

15/129. Bus Shelter: Future of Brick Bus Shelter

Work to commence in February 2016

15/130. Correspondence.

- The future of Suffolk Fire and Rescue Service. The Parish Councils discussed and agreed no response required.
- Blythburgh - 2016: A Year to Remember? The Parish Councillors discussed the Project proposal by Colin Huggins and were fully supportive of the idea. There was a suggestion that the results should be forwarded to the records office.
- Section 106 fund. Wenhaston Parish Council has asked if they can use the Blythburgh allocation for sports equipment in their ambitious plans for Wenhaston. If this is purely for sports equipment then Blythburgh Parish Councillors were happy to transfer the allowance across.

Proposal – Clerk to contact Wenhaston Parish Council giving agreement to access funds.

All Agreed

15/131. To discuss any other matter the Chair will allow

Cllr Waller proposed a vote of thanks to Cllr Catchpole for the advice and support he gave during the open forum. All Councillors agreed.

Meeting closed at 8.23pm

Clerks Report to the Parish Council Meeting Tuesday 12th January 2016

Parish Council Meeting - Tuesday 17th November 2015

- Sizewell C – Following suggestion for Cllr Gower a letter was sent to EDF and the SCC / SCDC group working on Sizewell C restating the Parish Council view in respect of the B1125. There has been three responses to the letter.
- Locality Budgets. Applied to both Cllr Gower (SCC) and Cllr Catchpole (SCDC) for grants to help fund work on bus shelter. Agreement for £500.00 received from SCC. No feedback from SCDC to date.
- Planning application.
- DC/15/4306/FUL; The Bungalow, 23 Southwold Rd, Blythburgh; Demolition and replacement of existing dwelling and change of use of strip of land. Contacted SCDC to express No Objection to this application.
- DC/15/3254/VLA; Amberley Dunwich Road Blythburgh; Variation - To relocate affordable housing to Leiston. Contacted SCDC to express Strong Objection to this application. I also used new process relating to referral only to be told no decision had been made and to wait.
- Made Payments agreed by the Parish Council; RoSPA Playsite inspection, £78.00; Clerk Expenses – Printer Cartridges, £40.71; PAYE for Q3, Clerk £328.35 & HMRC £82.20
- Modification to Brick bus shelter on A12. Contacted local builders. Work will commence in February 2016.
- Parish Council Computer. This has now been upgraded to Windows 10, but not without problems.
- The Queen's 90th Birthday Celebrations. Information has been passed on to Blythburgh m@tters
- Sizewell C Community Forum Membership. Asked for the Chair to remain as the nominated member of this forum.

Special Parish Council Meeting - Thursday 26th November 2015

- Preferred Options public consultation - Site Allocations and Area Specific Policies. An e-mail was sent stating support for change made and acknowledgement was received.
- Planning application.
- DC/15/4513/FUL; The Pest House, Blyth View, Bulcamp; Erection of single and part two storey extension.
- DC/15/4514/FUL; The Pest House, Blyth View, Bulcamp; Erection of single and part two storey detached cartlodge / store. Contacted SCDC to express No Objection to these linked applications
- Made Payments agreed by the Parish Council; SCC – Payment for the three posts for the VAS, £450.00

Special Parish Council Meeting - Thursday 30th December 2015

- Preferred Options public consultation - Site Allocations and Area Specific Policies. An e-mail was sent stating support for change made and acknowledgement was received.
- Planning application.
- DC/15/4940/FUL; Creek Cabin, Reydon Road, Blythburgh; Construct a swimming pool plus screening hedges. Contacted SCDC to express Objection to this application
- DC/15/4959/FUL; Chancel End, Priory Road, Blythburgh; Demolish extension and erect replacement with full disability provision. Contacted SCDC to express No Objection to this application
- Made Payments agreed by the Parish Council; SALC – Clerks Networking event, £18.00

General Activities

- PAYE. Completed Quarterly activities
- Have held two meet the clerk sessions since last meeting which no one has attended. This has allowed me to continue rationalising the Parish Council records.
- Completed precept request form, requesting no change.
- Attended Clerks networking event.

Ongoing Actions

- Village Gateways. Contacted SCC Highways asking for; North of Village; Gateways installed as replacement to current signs; South of Village; Gateways installed near the bus shelters if possible. See agenda item for update.
- Asked SCDC planners what the position is with the Stables at junction of Dunwich Road (B1125) and The Street (B1387). I was informed that an enforcement notice had been raised but I have not seen it on the system yet.
- Village Sign (Angel). Arranged to have Sign cleaned but was not done. Will chase.
- Contacted SCDC Planners and Cllr Catchpole about planning application C08/1861, Part of Haw Wood Camp, Darsham Road, Hinton, Continued use of land for the siting of one mobile home in association with dog & rabbit breeding, as this is shown as pending. Awaiting response.