



BLYTHBURGH with BULCAMP & HINTON PARISH COUNCIL

Minutes of Parish Council Meeting Tuesday 15th September 2015

Present: Cllr D Tytler (Chair), Cllr A Mackley, Cllr R Orr-Ewing, Cllr J Sutton, Cllr C Waller, J Boggis (Clerk).

Open Forum (Cllr Gower + 2 Parishioners present)

Police report; Jamie Newson, PCSO 3044, Saxmundham & Framlingham SNT

July; There were 40 crimes connected with the Latitude Festival that consist mainly of thefts and drug possession and fall within the parish boundaries. There are no other recorded crimes for Blythburgh village.

August; Crimes recorded; Malicious communications 1; Minor wound without intent 1; Common assault –no injury 1.

The next Saxmundham & Framlingham SNT public & tasking meeting will be held at Saxmundham Market Hall on Wednesday 14th October 2015 from 2pm.

District Councillor Report; No Report. Belated apologies received.

County Councillor Report; Councillor Gower.

- Devolution to Suffolk. The devolvement of some powers to Counties which is based on a deal with Government. The rumour is the deal Suffolk are offering is to build 71000 new houses by 2031. It is unclear what Suffolk will get in return. Hope to hear more on Thursday this week.
- Sizewell C. This has all gone very quiet.

Parish Plan. Feedback from working parties.

- Blythburgh m@tters – No Report
- Environmental Working Party – No report
- Church Working Party;
There have been 8 wedding at the Church this year with two more planned.
- Village Hall Committee – No report

Traffic during Latitude Festival. A Parishioner raised an issue with the traffic on the Thursday of the Latitude Festival. The traffic in Dunwich Road was a continuous slow moving queue for at least 8 hours. The parishioner expressed great frustration with this and felt it was not acceptable. There followed a long discussion where others reported problems in Dunwich Road, the Police checks in Darsham and the traffic lights on the A12 in Henham. The data from the VAS showed the volume of traffic on the A12 was not as great as the August Bank Holiday weekend. The Council concluded the issue was with entering the Latitude site. A suggestion was made that 'No Access to Latitude Festival' sign be erected at water tower end of Dunwich road. Cllr Tytler agreed to feed this back to the Latitude Festival organisers.

Parish Council Meeting

15/55. Agree the Agenda

Add – A12 flood alleviation works.

All Agreed

15/56. To receive Declarations of Interest / Dispensation on any matters on the agenda

None Declared

15/57. To note and agree apologies for absence

Cllr DeThabrew not present. No apologies given. Absence no agreed.

- 15/58. Approve Minutes of Parish Council meeting held on 14th July 2015
Proposal – Accept minutes for 14th July 2015 as presented

All Agreed

- 15/59. Election of Co-opted Councillor
Ongoing. No candidates proposed at the meeting

- 15/60. Appointment of Village Hall Trustee
Postponed to next meeting

- 15/61. To receive the Clerk's Report
Proposal – Accept Clerks Report as presented

All Agreed

- 15/62. To receive the report from the planning advisory group
- To receive any planning decisions
None Received
 - To consider any planning applications received by 15th September 2015 and determine the Councils attitude to them.

Application No.	Date rec'd	Location	Proposal
DC/15/3275/FUL	20/8/2015	Creek Cabin, Reydon Road, Blythburgh	Replacement dwelling and carport and relocation of PV array

The Chair of the Planning Advisory Group gave an overview of the planning application giving highlighting positive and negative features of the application.

The Councillors discussed the application raising concerns over the size of the proposed building and its impact on; Location (Greater vehicle use adjacent to a dangerous bend on an A class road; In a sensitive, highly protected landscape); Character and scale (more than twice the bulk of the existing building and with no reflection of its vernacular character); Visibility (within a protected landscape); Light pollution; Loss of variety in housing stock (currently Creek Cabin could be regarded as low cost housing); Vulnerability to flooding. The councillors agreed to object to this application
Proposal – Clerk to contact SCDC and express Objection to this application on above grounds.

All Agreed

- 15/63. To receive the report from the financial advisory group
- Transparency Code update.
The Clerk reported the information required had now been posted on the Parish Council website, thanks to Cllr Mackley. The Clerk also reported that grants were available to cover the costs incurred in complying with the code but pointed out all the information was produced for the Annual Return and just needed posting on the website. Council agreed.
 - Update on changes to the Bank mandate: Cllr Orr-Ewing
Cllr Orr-Ewing reported the mandate changes had been made and he was receiving the bank statements even though the name was incorrect.
 - Approve and Accept Annual Return now Audit Opinion received.
The Clerk reported the Annual Return had been received and no matters were raised. No questions were raised by councillors.
Proposal – Approve Annual Return
All Agreed
Proposal – Accept Annual Return
All Agreed
 - Current Financial Position
Income received since last meeting; None

There was a general discussion about the condition of hedges in the Village and the councillors agreed that the owners need to take action to keep them under control. Cllr Tytler agreed to add a comment to this effect in the next edition of Blythburgh Focus.

Proposal - Clerk to respond to e-mail received stating the Parish Council are aware of the issues in Angel Lane, they work with SCC highways where funding is available and if some of 1500 vehicles that travel down Angel Lane daily adhered to the 'Village Only' signs many of the traffic issues would be solved.

All Agreed

15/67. RoSPA Basic Playground Management & Inspection: Training Event.

Proposal – Clerk to attend training event

All Agreed

15/68. Community Emergency Planning: Does the Village need an Emergency Plan?

Proposal – Cllr Tytler to look at templates and to report back at next meeting

All Agreed

15/69. Bus Shelter: Future of Brick Bus Shelter

SCC stated the brick bus shelter was owned by the Parish Council and that they were aware of problems with them. They suggest replacing the brick shelter but this would cost £8000.

An option is to modify the brick shelter by removing the front wall.

Proposal – Clerk to get costs to modify brick bus shelter

All Agreed

15/70. Update on Defibrillator: Clerk

The defibrillator has been installed by the local company MRWCF at no cost to the Village and the Parish Council would like to take this opportunity to thank Matt and William for this. With the defibrillator now active the Parish Council needed a custodian for the unit and were delighted when Ursula Mackley volunteered to carry out the role and would like to take this opportunity to thank her for this.

Proposal – Clerk to follow up donation to shop owner toward electricity costs

All Agreed

15/71. Fly tipping: How should Council Act?

The Clerk reported where a parishioner had given a copy of a delivery note found in the tipped waste, in this case gas cylinders. The Information was sent to Suffolk Coastal Norse enforcement team who will contact the person involved.

15/72. Latitude Festival: Review Traffic impacts.

Discussed during open forum and under agenda item 15/64

15/73. Correspondence – See Appendix A

Consultation on a draft Gambling Act 2005: Statement of Principles.

Proposal – No response required from the Parish Council

All Agreed

East Suffolk Lines Community Rail Partnership

Proposal – Clerk to apply for membership

All Agreed

Suffolk Coast & Heaths AONB – Scattered Orchard Project

Proposal – No response required as the Parish Council does not own enough land

All Agreed

15/74. To discuss any other matter the Chair will allow

Cllr Waller reported there is a Blyth Estuary Group meeting coming up that he will attend. He report BEG are still pushing for a sluice gate at the bridge.

The Clerk reported SCC are offering the Parish Council the wicker fences from the A12.

Proposal – Clerk to ask SCC to leave the fences in the Village Hall car park

All Agreed

Meeting closed at 8.44pm

Clerks Report to the Parish Council Meeting
Tuesday 15th September 2015

Parish Council Meeting - Tuesday 14th July 2015

- Traffic management – Parking. Contacted SNT for advice on methods to prevent inappropriate parking. Response in full sent in Clerks Correspondence dated 13th August but in summary; "...If residents become blocked in or the road is obstructed this obviously is a police issue and I would request that we are informed on 101 as soon as possible..."
- Traffic management – Parking. Investigate obtaining No Parking bollards/cones. Amazon supply 6 x 18" high 'No parking' cones for £33.
- Police Report; Asked for more information about crimes reported at the Annual Parish Meeting. Response sent in Clerks Correspondence dated 25th August but in summary; "...Obviously due to data protection I would not be able to go into any further detail we would place safeguards to any situation if it was assessed that the public were at risk..."
- Mill Farm – changes to the footway. Asked SCC Highways to request reinstatement or as an illegal action, prosecution. Response in full sent in Clerks Correspondence dated 13th August but in summary; "... I've copied this to County Councillor Gower and my line manager for advice on how to proceed. No doubt they'll require a detailed briefing. I'll then advise further..." Nothing further received.
- Illegal parking on the bridge. Contacted SNT for advice and the response was sent in Clerks Correspondence dated 13th August but in summary; "...I would ask that issues regarding this are called in on 101 at the time of occurrence ..."
- Planning application.
DC15/2490/FUL, Mill Way Cottage, Chapel Road, Blythburgh, Demolition of outbuilding and two storey extension. Build new 2 storey extension. Contacted SCDC to express No Objection to this application but included comments.
- Non-designated heritage assets. Contacted SCDC stating support for the consultation on non-designated heritage assets. Received acknowledgement, see Clerks Correspondence dated 28th July.
- Made Payments agreed by the Parish Council; SALC – Councillor Briefing, £30.00; MPLC – Umbrella Licence, £401.70.
- Village Gateways. Contacted SCC Highways asking for; North of Village; Gateways installed as replacement to current signs; South of Village; Gateways installed near the bus shelters if possible. See agenda item for update.
- Brick bus shelter on A12. I have not contacted Paul Cook to see if he is still cleaning the shelter.
- Brick bus shelter on A12. Look at transparent replacement. See agenda item for update.

General Activities

- PAYE. Completed Q2 activities for 2015-16.
- Defibrillator. Completed installation of unit to Village Shop.
- Villager of the Year. I arranged and installed lettering for honour board.
- Have held two meet the clerk sessions since last meeting which no one has attended. This has allowed me to continue rationalising the Parish Council records.
- Damaged 30mph sign. I have arranged for this to be replaced. Replacement in place.
- Picnic site. I have responded to a request from SCDC with the help of many Villagers and Councillors. Thank you for your help.

Ongoing Actions

- Asked SCDC planners what the position is with the Stables at junction of Dunwich Road (B1125) and The Street (B1387). This is ongoing and the Planner is aware that there appears to be further development and he needs to chase.
- Contact SCDC Planning asking for copies of decision notices and any material changes to planning applications. Sent e-mail to general planning e-mail address but have since forwarded to head of planning, Philip Ridley. Awaiting response.
- Village Sign (Angel). Arranged to have Sign cleaned but was not done. Will chase.