



**BLYTHBURGH with BULCAMP & HINTON
PARISH COUNCIL**

**Minutes of Special Parish Council Meeting
Tuesday 24th June 2014**

Present: Cllr D Tytler (Chair), Cllr J Blakesley, Cllr D Gifkins, Cllr A De Thabrew, Cllr A Mackley, Cllr R Orr-Ewing, Cllr C Waller

Open Forum: No parishioners present.

Parish Council Meeting

As this was a Special Meeting, minutes of last Parish Council meeting were not discussed.

14/32. Agree the Agenda

Additional agenda items;

First World War service at Holy Trinity

Clerk's pay

Agreed

14/33. To receive Members' declarations of interest on any matters on the agenda

No declarations of interest

14/34. To agree apologies for absence

All Cllrs present.

The Clerk was away

14/35. To receive SCDC planning decisions.

Application No.	Location	Proposal	SCDC Decision
DC/14/1340/FUL	Haw Wood Park Caravan Park, Hinton	Erection of new facilities building – amendment to C10/1737	APPROVED

14/36. To consider any planning applications received by 24th June 2014 and determine the Councils attitude to them.

Application No.	Date Application received	Location	Proposal
DC/14/15/1577/FUL	31/5/2014	White Hart Cottage, Station Road	Replacement garage and garden room. New gates and fence

Proposal – Clerk to express Parish Council view to SCDC of no objection. The council were concerned that the work had already started.

Agreed

DC/14/15/1649/FUL	31/5/2014	Land and building to north of Whitehouse Farm Barns, Bulcamp Drift	Subdivision of the site and conversion and minor extension to timber-frame barns for holiday use
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Proposal – Clerk to express Parish Council view to SCDC of no objection although it would like the developer to use native species if a hedge was used to divide parts of the site.

Agreed

14/37. Payments requested of Council

PAYE – Q1 HMRC £73.20

Clerk £293.64

Agreed

14/38. To discuss and agree way forward to Rounding Issue raised during the internal audit.

Cllr Blakesley explained the position, which was discussed by the finance advisory Group. It was recommended that Box 2 in section 1 of the Annual Return for 2013/14 be amended to £6,643 and initialled by the Chair and the RFO before submission to the External Auditors.

Agreed

14/39. To consider request from the Rev Joan Lyon for the council's support for a special service to mark the anniversary of the start of the First World War on August 3rd.

A councillor might be asked to read a poem or one of the lessons.

Cllr Gifkins agreed that she would take part in the service and represent the council.

Agreed

14/40. Clerk's Pay

Cllr Blakesley proposed that the clerk's pay should be raised from £10.60 to £12 an hour from next April if the budget allowed it.

Agreed

14/41. To discuss any other matters the Chair will allow

There were no other matters raised.

Meeting Closed at 7.40pm

Date of next meeting **Tuesday 15th July 2014** commencing with an Open Forum at 7:15pm followed by the Council Meeting starting at the earliest of 7:30pm