



## BLYTHBURGH with BULCAMP & HINTON PARISH COUNCIL

### Minutes of Parish Council Meeting Monday 10<sup>th</sup> September 2012

**Present:** Cllr D Tytler, Cllr J Blakesley, Cllr A DeThabrew, Cllr R Orr-Ewing, Cllr A Mackley, J Boggis (Clerk)

#### **Open Forum** (Five Parishioners present)

Report from PCSO J Newson.

The reported crime for Blythburgh Parish from the 1st April 2012 up until 31st August 2012. There have been a total of 8 crimes as detailed below: 1 x Criminal damage to vehicle; 1 x Harassment; 1 x Assault ABH; 4 x Theft-other; 1 x Criminal damage to dwelling. There were a number of further crimes that originated from the Latitude festival which consist of mainly thefts & drug offences.

Current Priorities for Saxmundham & Framlingham Safer Neighbour Team are as follows:

Priority 1 - In conjunction with Suffolk Coastal District Council, address ASB and licensing infringements surrounding Zorbas takeaway in Market Place Saxmundham.

Priority 2 - To tackle ASB in Pageant Field, Framlingham.

The next Saxmundham & Framlingham Safer Neighbourhood Team Public & Tasking meeting is due to be held on Wednesday 10th October 2012 from 14:00 at the Market Hall in Saxmundham.

Question to PCSO J Newson. How was he progressing the reported speeding in The Street? J Newson responded that due to the nature of The Street the Police and SCC experts had indicated they could not carry out speeding tests. Cllr DeThabrew reported that most of the speed happened between 4.30pm and 5.30pm. J Newson agreed to pursue with his Sergeant.

A parishioner raised the issue of the stall selling eggs and produce on Dunwich Road and their concerns over the traffic. They were concerned by the parking on both sides of the road and on the pavement. The Chair reported that at the meeting on 23<sup>rd</sup> August the council had discussed this stall. At the meeting it was reported that they were doing nothing illegal by selling the produce but there was some concern over the positioning of the camera and the Parish Council agreed to keep a watching brief. J Newson agreed to discuss the issue with traffic, a police issue, with his Sergeant and to get him to check on his next visit.

#### **Parish Council Meeting**

12/71. Agree the Agenda

**Agreed**

12/72. To receive Members' declarations of interest on any matters on the agenda

No declarations

12/73. To note apologies for absence

Cllr C Waller – Away with work – Agreed

12/73.1 – Resignation of Cllr L Clapham. The Chair and Clerk received letters of resignation from Cllr Clapham. The letter of resignation was accepted by the meeting. Cllr Clapham had been a member of the council for five years. In her resignation letter, Cllr Clapham said that she felt that two councillors did not take the views of others into consideration.

The Clerk reported that the resignation has been reported to the Suffolk Coastal District Councils' elections office. SCDC will supply a notice to be displayed on Parish Council notice boards advertising for applications from people wishing to be a parish councillor. The

notice will be displayed for 14 days. If nobody comes forward, the council will seek to co-opt a new councillor.

12/74. Minutes of Parish Council meeting held on Monday 9<sup>th</sup> July 2012

Proposal – Accept minutes for 9<sup>th</sup> July 2012 as presented

**Agreed**

12/75. Minutes of Special Parish Council meeting held on Wednesday 25<sup>th</sup> July 2012

Proposal – Accept minutes for 25<sup>th</sup> July 2012 as presented

**Agreed**

12/76. Minutes of Special Parish Council meeting held on Thursday 23<sup>rd</sup> August 2012

Proposal – Accept minutes for 23<sup>rd</sup> August 2012 as presented

**Agreed**

12/77. To receive the Clerk's Report

Proposal – Accept Clerks Report as presented

**Agreed**

Proposal – Clerk to ask Blyth Valley Community Radio if the Parish Council could have a seat on the BVCR response group.

**Agreed**

12/78. To receive the report from the planning advisory group

- To receive any planning decisions

Application No.	Location	Proposal	SCDC Decision
C12/0849	Mill Farm, Dunwich Road, Blythburgh	Erection of a new boundary wall and vehicular access	GRANTED
C12/1486	Well Cottage, Chapel Road, Blythburgh	Erection of two-storey extension to side, porch on front, weather board on three elevations	GRANTED

Cllr Mackley reported that the Parish Council had objected to both these applications but additional information had been supplied that the Parish Council were not party to. He explained this appeared against SCDC expressed views of planning services protocols. This is particularly relevant to the Mill Farm application. A report to the scrutiny committee on 19<sup>th</sup> July 2012 said that there are protocols in place and the service is to provide an improved feedback service to Town and Parish Councils. The council then discussed the protocols and agreed that a letter should be sent to the planning department expressing their disappointment in the feedback provided especially in relation to Mill Farm.

Proposal – Clerk to contact SCDC Planning department

**Agreed**

- To consider any planning applications received by 10<sup>th</sup> September 2012 and determine the Councils attitude to them. None received

12/79. To receive the report from the financial Advisory Group

Cllr Blakesley report that the dormant bank account had been closed

He then reported on the current financial position

#### Current financial position

10th Sept 2012	Clerk PAYE	Subscriptions	Insurance	Maintenance	Cllr Expenses	Training	Misc.	Donations (section 137)	Outgoing	Incoming
Budget - Current	£1,020.00	£200.00	£2,000.00	£2,500.00	£200.00	£400.00	£2,000.00	£150.00	£8,470.00	
Budget - Planned	£660.00						£1,750.00			
Spend to date	£417.00	£144.00	£0.00	£1,943.50	£160.30	£0.00	£238.99	£50.00	£2,953.79	£3,091.03
Remainder	£603.00	£56.00	£2,000.00	£556.50	£39.70	£400.00	£1,761.01	£100.00	£5,516.21	

Updates to Budget;

Clerks PAYE increase agreed 14<sup>th</sup> May 2012 backdated to 1<sup>st</sup> April 2012 (12/18)

Miscellaneous increase agreed 14<sup>th</sup> June 2012 for Celebrate Blythburgh (12/38)

Bank Statements at 24<sup>th</sup> August 2012

Community Account £2961.06

Saver Account £7010.66

	Total	£9971.72
Unpresented Cheques at 24 <sup>th</sup> August 2012	Total Value	£726.00
Invoices for payment at this meeting (To be agreed)	Total Value	£740.21
	BALANCE	£8505.51

- Discuss and agree any payments required of the Council
  - PAYE – Clerk - £201.00; HMRC - £51.00  
**Agreed**
  - Parish Council Insurance - £659.21  
**Agreed**

12/80. Feedback from Village working parties.

- Speedwatch – Binny Lewis

Date	Hours	Vehicles Speeding		
		Number	Highest on A12	Highest on Dunwich road
August 2012	19	34	60mph	41mph

- Blythburgh m@tters – Sonia Boggis  
Sept 15 (Saturday) – Quiz. CANCELLED  
October 20 – Wine Tasting – Holy Trinity Fund Raiser  
November 24 – ‘Flicks in the Sticks’ – The Best Exotic Marigold Hotel  
December – Support the Christmas Tea  
It is hoped to hold an event displaying video lent by Reverend Harry Edwards of village events in the early 1990’s. Look out for details.
- Information Boards - Alan Mackley  
Clerk asked for an update and was told that the contractor Ugly Studios will be starting site visits this week and next. The first design was rejected and it is hoped a revised layout will be available soon.
- Environmental Working Party – Cliff Waller
- Traffic Management Working Party – Alan Mackley  
Clerk is attempting to set up a meeting with SCC Highways to move this forward. No progress to date. A distilled version of the paper presented by A Mackley will appear in the Blythburgh Focus.
- Church Working Party – Tom Lond-Caulk  
Each Friday in August the Church gave guided tours and sold afternoon teas. This proved popular. 6<sup>th</sup> September saw the collation of the new Archdeacon Ian Morgan. A notable event for the Church. 23<sup>rd</sup> September is Harvest festival followed by Harvest Lunch. The service starts at 11.00am
- Blyth Valley First Responders Group  
The whole group is in real danger following two people resigning. There was a discussion about how to encourage people to volunteer but no great suggestions / ideas were forthcoming.  
A plea from the group PLEASE volunteer. Contact Ursula Mackley for more information
- Village Hall Committee

12/81. To receive an update on the Playsite.

The Clerk reported on the quotations for Adult exercise equipment. Wicksteed – Xersacape Skier £2579.45; Park Leisure Cross trainer £3856.00; TGOGO Cross trainer £3295.00.

The Clerk the reported that it is recommended that an Outdoor Gym equipment is not located in a play area dedicated to play for children under the age of 12. If the equipment needs to be sited adjacent to a children’s play area then a minimum separation of 25 metre’s should be maintained.

This recommendation could not be applied with and so the Parish Council agreed that this could go no further.

12/82. SPLG

CLr Mackley reported that the SPLG are looking to employ a consultant on traffic issues. He also stated that there were concerns that the meeting would become hijacked by anti nuclear protestors. The group does not discuss the nuclear issue it is just looking to get the best for local communities should Sizewell ‘C’ go ahead.

The Clerk reported that the subscription for 2012 had been paid but not 2011  
Proposal – Pay 2011 subscription of £30.00  
**Agreed**

12/83. Correspondence  
None discussed

12/84. To discuss any other matter the Chair will allow

Cllr Orr-Ewing expressed positive views on the performance of the Chair and Vice Chair.

Cllr DeThabrew asked about the Tree warden position. Cllr Blakesley volunteered to take on the roll. All Councillors supported this proposal.

Cllr DeThabrew asked about the role of Trustee on Blythburgh Latitude Trust. It was agreed to discuss with the Trustees and defer the decision until the next meeting.

Meeting closed at 8.55pm

The next meeting will be on Monday 12<sup>th</sup> November 2012 commencing with an Open Forum at 7:15pm followed by the Parish Council Meeting.

## Clerks Report - Parish Council Meeting 10<sup>th</sup> September 2012

### Meeting 9<sup>th</sup> July 2012

Village Hall Car Park. Contacted Environment Agency asking for information on the ESA located close to the Village Hall. Have had no response so have contacted Dr T Coffey office asking if it is possible to get a copy of the agreement under the freedom of information act and if so how.

Footway Light at Highfield. Contacted SCDC about what happens if Blythburgh Parish Council does not take over maintenance the costs of the Footway Light. The response from Richard Alexander was "My understanding is that if the Parish Council does not take on the maintenance then it remains under the current arrangements i.e. its continued maintenance remains with Waveney District Council."

Planning Applications – Contact SCDC planning department and expressed the view of the Parish Council – C12/1267 1 School Cottage - Objection

Payments – Made payments agreed; PAYE – £252.00; Clerks Expenses - £13.62; Speedwatch – £22.57; Heelis & Lodge – Internal Audit - £125.00; Village Hall Maintenance – Total £738.88; Holy Trinity Church – £45.00

Information Boards – Contacted Suffolk Coasts & Heaths to ask for an update. The response received will be discussed under the agenda item.

Traffic Management – Have contacted SCC highways and they are happy to have a meeting. Date not arranged as yet. Need to know peoples availability for rest of September and preferred options.

Playsite – Adult exercise equipment. Have received quotations for equipment and discussed insurance impacts. Will discuss under agenda item.

Playsite – Have not arranged for the land to be transferred to the Parish Council but am in discussion with Solicitors over the cost.

Blyth Valley Community Radio. Contacted BVCR and had long conversation with Peter Lupton about letter. The outcome was that BVCR are happy to advertise information for the Parish all they need is the information sent to them and examples were given of where this had been done in the past. For information of the schedule this is shown in the Organ that I was told was available in the Shop.

Noticeboard – Have not completed getting this pulled upright

30mph Sign obscured - Requested SCC carry out this operation Ref 2645256

### Special Meeting 25<sup>th</sup> July 2012

Planning Applications – Contact SCDC planning department and expressed the view of the Parish Council; C12/1267, 1 School Cottage – No Objection but with conditions; C12/1486, Well Cottage - Objection.

Payments – Made payments agreed; Tent / Marquee £354.00

Celebrate Blythburgh – Insurance to cover event being rained off. Contacted Suffolk ACRE and they stated this is called Pluvius cover and is very expensive and difficult to prove. They do not advise doing this. I looked on internet and that appears to be the general advice on the sites I looked at.

Renting Tent/Marquee – The main issue with this turns out to be the insurance. The Parish Council insurance has an excess of £100 otherwise not problems that I encountered. I have not been able to find a sample rental agreement to use for this.

### Special Meeting 23<sup>rd</sup> August 2012

Planning Applications – Contact SCDC planning department and expressed the view of the Parish Council; C12/1579, Bay Cottage – No Objection but with conditions.

Payments – Made payments agreed; New Village Hall Sign - £192.00; Celebrate Blythburgh Tidy up - £150; SALC Code of Conduct Briefings - £30.00

SPLG subscription - Cllr Mackley asked had this been paid and it was for 2012 but not for 2011 and is covered in the appropriate agenda item.

R Humphreys – Sent a letter to Mr R Humphreys expressing Parish Councillors condolences.

Hedge Cutting in Angel Lane – Requested SCC carry out this operation Ref 2645253. I spoke to SCC and there policy is not to cut hedges during the bird nesting season which ends at the end of July. The latest is that the site is to be inspected in the next 3 weeks but "Please note private hedge, will pursue if landowner known"

Verge Cutting - Requested SCC clear area around the seat Ref 2719330. An survey will take place but due to cut backs if this is not seen as a priority it will not be done.