



BLYTHBURGH with BULCAMP & HINTON PARISH COUNCIL

Minutes of Parish Council Meeting Monday 12th March 2012

Present: Cllr D Tytler (Chair), Cllr J Blakesley, Cllr L Clapham Cllr A DeThabrew, Cllr C Waller, J Boggis (Clerk)

Open Forum (1 Parishioners present)

District Councillor Report

Cllr M Gower stated that the Council tax levels for 2012/13 had been set. SCDC have managed to keep the level at the same as last year with only the Police section being increased by 1.7%. Across SCDC most of the Parish Councils have increased their precept (Note; Blythburgh has not). There was then a discussion about information policy and its impact.

Police report was read out by the Chairman.

Recorded crime for the Blythburgh Parish since 11th July 2011 show there have been 16 recorded crimes in the parish; 14 of these were recorded at the Latitude festival; Crimes occurring within the village were a burglary-dwelling on Dunwich Road & a burglary-other building.

The mobile police station continues to visit Blythburgh on a monthly basis and can be found parked at the White Hart pub car park crewed by PCSO Kevin Mann, see the poster displayed in the shop for the date of the next visit or visit the Suffolk constabulary website.

Jamie Newson - PCSO 3044

“Blythburgh – Draft conservation area appraisal”. A Parishioners raised concerns at the proposed changes in this document. uPVC windows being banned from non listed homes, along with satellite dishes, solar panels and hot water pipes. There was also concern raised about the treatment of the A12 and its signage and road markings. It was felt that this all pointed towards making the village a ‘holiday resort theme park’ as opposed to a living village. The Chair stated these points would be covered during the Parish Council meeting.

Parish Council Meeting

11/132. Agree the Agenda

Additional Items; PAYE

Membership renewal for CPRE and Suffolk ACRE

Invoices; Grass Cutting; Bus Shelter Cleaning

Agreed

11/133. To receive Members’ declarations of interest on any matters on the agenda

None Declared

11/134. To agree apologies for absence

Cllr A Mackley – Convalescing - Agreed

Cllr R Orr-Ewing – Delayed in London - Agreed

11/135. Minutes of Parish Council meeting held on Monday 9th January 2012

Proposal – Accept minutes for Monday 9th January 2012 as presented

Agreed

11/136. Minutes of Special Parish Council meeting held on Wednesday 1st February 2012

Proposal – Accepted minutes for Wednesday 1st February 2012 Special Meeting as presented.

Agreed

11/137. Minutes of Special Parish Council meeting held on Monday 27th February 2012
Proposal – Accepted minutes for Monday 27th February 2012 Special Meeting as presented.

Agreed

11/138. To receive the Clerk’s Report
Proposal – Accept Clerks Report as presented

Agreed

11/139. To receive the report from the planning advisory group

- To receive any planning decisions
None Received
- To consider any planning applications received by 12th March 2012 and determine the Councils attitude to them.

Application No.	Date Application received	Location	Proposal
C12/0446	6/3/2012	23 Blyth View, Bulcamp, Blythburgh	Internal alterations to bedroom, bathroom and utility room

Cllr Waller presented the views of the planning advisory group. This application is for changes internally to the property, there are no changes to external fabric of the building. All changes appear well planned. Councillors then viewed the application and the conclusion was that the councillors agreed not to object to this application.

Proposal – Clerk to express the Parish Council views to SCDC

Agreed

Application No.	Date Application received	Location	Proposal
C12/0188	8/3/2012	Union Farm, Southwold Road, Bulcamp	Refurbishment of domestic outbuilding to form library – Change of use.
C12/0189	8/3/2012	Union Farm, Southwold Road, Bulcamp	Refurbishment of domestic outbuilding to form library – Detail of changes.

Cllr Waller presented the views of the planning advisory group. These applications were for the change of use of a farm workshop into a library. Although the farm house was listed the workshop did not fall within the curtilage. The planned changes would use similar materials and be sympathetic to the surroundings. There were concerns raised about the quality of the environmental report and the conclusions drawn on the presence of bats and barn owls. Councillors then viewed the application and discussed their view to this application. The councillors agreed not to object to this application but add conditions related to the environmental report. Cllr Waller agreed to visit the site and notify Clerk

Proposal - Clerk to express the Parish Council views to SCDC on receipt of information from Cllr Waller

Agreed

- A Councillor raised two complaints he had received
 - The article in the Blythburgh Focus relating to White Cottage, The Street, planning application was considered ill judged. The Chair responded that it was a record of what was discussed and is public domain information. The Chair also added that Blythburgh Focus is an independent magazine and any complains about it should be directed to the Editor.
 - The decision to allow Solar Panels to be installed at Creek Cabin, Reydon Road, as they are very visible. The Chair responded that this was discussed at a Special meeting which is open to all and that the council welcome input at this stage.
- To discuss and agree response to the “Blythburgh – Draft conservation area appraisal”

The Chair led the general discussion about the document, stating how important this document could prove to be in future planning decisions. Areas he raised were that there were many errors in the document, it would be in force for a long time, and that the proposed changes to properties, listed or otherwise, did not sit well in this document. Other points raised were that the blanket protection of trees and shrubs could prevent the removal of non native species. The conclusion of the discussion was that the Parish Council would need to see a second draft as it is important for Blythburgh to continue to develop not become sterile. Proposal – Chair to produce a response based on the above and Clerk to circulate and respond to SCDC

Agreed

11/140. To receive the report from the financial advisory group

- Current financial position

	Clerk	Subscriptions	Insurance	Maintenance	Cllr Expenses	Training	Misc.	Donations (section 137)	Outgoing
Budget	720	200	2100	1500	200	500	1750	150	7120
Spend	495	136	1574.97	3395.25	194.82	153.6	719.36	80.7	6749.7
Remainder	225	64	525.03	-1895.25	5.18	346.4	1030.64	69.3	370.3

Other approved expenditure not included in above budget;

Drainage Works on village hall for £2167.90

Insurance works on Village Hall for £3727.06

Installation of new playsite equipment for £18093.60

Bank Balances at 27th January 2012 Current Account = £4276.29

Savings Account = £6923.07

Total = £11199.36

Unpresented Cheques at 27th January 2012 =£1003.38

Additional Committed Spend at 12th March 2012 not included in 2011/12 Budget above:

Information Boards = £900

Donation from Natural England & Parish Plan

Playsite Fence = £980

Work carried out but invoice not received

Invoices for Payment = £529

- Discuss and agree any payments required of the Council
 - Annual Subscription – CPRE - £29.00
Agreed
 - Annual Subscription – Suffolk ACRE - £25.00
Agreed
 - PAYE - £165, (HMRC - £33.00, Clerk £132.00)
Agreed
 - Playsite grass cutting, 10 times - £150.00
Agreed
 - Bus shelter cleaning, 20 times - £160.00
Agreed

11/141. Feedback from Village working parties.

- Speedwatch – Binny Lewis

Date	Hours	Number	Vehicles Speeding		Comment
			Highest on A12	Highest on Dunwich road	
January 2012	8 hours	4		39 mph	
February 2012	12 hours	16	51 mph		Two sessions cancelled

- Blythburgh m@tters – Sonia Boggis

Public release date for "A Week with Marilyn" -- DELAYED. "A Week with Marilyn" will now be screened in the Village Hall on Friday, April 20th at 7:30pm (not March 16th as advertised).

To celebrate the Queen's Diamond Jubilee, the PCC and Blythburgh [M@tters](#) will be organising a Ceilidh in Holy Trinity Church, Blythburgh on the evening of June 4th.

Sunday, May 13th at 12:30pm. Bring a picnic lunch and meet in the car park at Westward Lodge; for "Beating the Bounds". Willow wands will be supplied.

- Information Boards - Alan Mackley
Request received for information on funding. Clerk confirmed agreed funding; £700 from Natural England; £200 from Parish Plan; £100 from Blythburgh Latitude Trust
Proposal – Clerk to inform Suffolk Coasts and Heaths that there is £1000.00 available
Agreed
- Environmental Working Party – Cliff Waller
Issue with Japanese Knot Weed at the motor cycle track
Proposal – Clerk to inform SCDC about Japanese Knot Weed
Agreed
- Traffic Management Working Party – Alan Mackley
Discuss document “Traffic in Blythburgh - A discussion Paper” - Postponed
- Church Working Party – Tom Lond-Caulk
- Blyth Valley First Responders Group
- Village Hall Committee
Councillors raised a ‘Vote of Thanks’ to Olive Forsythe for the curtains
- Gas Supply – J Boggis
Discussed with National Grid. To look to prepare a quotation for an ‘Infill’ National Grid need to receive a request with at least 50% of the households requesting to be connected. As less than 50% of households (49 out of 104) who responded to the Parish Plan expressed an interest in mains gas provision this item was closed.

11/142. To receive an update on the Playsite.

The Clerk reported that the new fence had been erected. It was also reported that a resident of Highfield had to prevent children damaging the existing fence.

Proposal – Clerk to ask SNT to visit playsite and talk to children

Agreed

11/143. Correspondence

11/143.1 – Tree warden – Letter of resignation

Cllr Clapham to investigate what is involved in being a Tree Warden.

11/144. To discuss any other matter the Chair will allow

Clerk raised that glass had fallen out of the bus shelter window

Proposal – Clerk to arrange for the glass to be replaced

Agreed

The angle of the Notice board near the Village shop was discussed

Proposal – Clerk to arrange to get the board straightened

Agreed

Diamond Jubilee Mug. A sample of a locally produced mug was shown to the councillors.

There followed a broad discussion about what the Parish Council was doing to celebrate the Jubilee. During this discussion it was agreed not to follow up on the mug.

Proposal – Clerk to contact local gallery and pass on the Parish Councils regret.

Agreed

Meeting Closed at 8.50pm

Clerks Report to Parish Council Meeting 12th March 2012

- Clerk has reported the damaged Road sign, on Dunwich Road at the entrance to the Village when coming from the Westleton direction, to SCC.

Meeting 9th January 2012

- Planning Applications – Contacted SCDC and expressed Parish Councils view agreed at the meeting
- Payments – Made payments agreed for Speedwatch expenses, Clerk expenses, PAYE and Village Hall decoration
- Playsite – Have asked for quotations to replace fence
- Playsite - Have not contacted a solicitor about arranging for the change of land ownership

Special Meeting 1st February 2012

- Planning Application – Contacted SCDC and expressed Parish Councils view agreed at the meeting
- Playsite – Have asked M Nurse to replace fence based on quotation of £980
- Use of Church – Agreed with Church warden to make a payment once a year for use of the church for Parish Council meetings

Special Meeting 27th February 2012

- Planning Application – Contacted SCDC and expressed Parish Councils view agreed at the meeting
- Payment – Made Payment to Suffolk ACRE for Village Hall insurance