



# BLYTHBURGH with BULCAMP & HINTON PARISH COUNCIL

## Minutes of Parish Council Meeting Monday 9<sup>th</sup> January 2012

**Present:** Cllr D Tytler (Chair), Cllr Blakesley, Cllr A Mackley, Cllr R Orr-Ewing, Cllr A DeThabrew, Cllr C Waller, J Boggis (Clerk)

### Open Forum (2 Parishioners present)

A DeThabrew announced that he and his partner Katie will be taking on the Village Shop and will be opening on Saturday 11<sup>th</sup> February. The opening times are to be Monday – Friday 7am to 6pm, Saturdays 8am to 5pm and Sundays 9am to 12 noon. Their plan is to stock a range of groceries, newspapers and tobacco. They are going to be the collection point for medicines in the village. They do not have plans to re open the Post Office.

The Councillors wished them well in their venture.

### Parish Council Meeting

11/103. Agree the Agenda

Additional Items;      Dates for meeting in 2012  
   Playsite land ownership and fence

**Agreed**

11/104. To receive Members' declarations of interest on any matters on the agenda  
Cllr A DeThabrew – Village Shop

11/105. To agree apologies for absence  
Cllr Clapham; Unwell and unable to attend - Agreed

11/106. Minutes of Parish Council meeting held on Monday 14<sup>th</sup> November 2011  
Proposal – Accept minutes for Monday 14<sup>th</sup> November 2011 as presented  
**Agreed**

11/107 Minutes of Special Parish Council meeting held on Thursday 8<sup>th</sup> December 2011  
Proposal – Accepted minutes for 8<sup>th</sup> December 2011 Special Meeting as presented.  
**Agreed**

11/108. To receive the Clerk's Report  
Proposal – Accept Clerks Report as presented  
**Agreed**

11/109. To receive the report from the planning advisory group

- To receive any planning decisions

Application No.	Location	Proposal	SCDC Decision
C/11/2420	Cherry Tree, Church Road, Blythburgh	Erection of single storey and one and a half story extension	GRANTED with conditions

- To consider any planning applications received by 14<sup>th</sup> November 2011 and determine the Councils attitude to them.

Application No.	Date Application received	Location	Proposal
C/11/2654	13th December 2011	White House Cottage, The Street, Blythburgh	Erection of single-storey extension and dormer window extension
C/11/2655	13th December 2011	White House Cottage, The Street, Blythburgh	Internal and external alterations and additions

Cllr Mackley presented the view of the planning advisory group. The planning advisory group was mindful of the need to modernise this property and would not object in principle to

an extension if sympathetically carried out. However it recommended that Blythburgh Parish Council object to the current proposal on the following basis: 1, The case made for the proposed work is flawed; 2, The removal of the central chimney would compromise the listed status of the building; 3, The rear extension is unsympathetic in shape and choice of materials. These three points were then expanded and the Councillors studied the drawings supplied with the application. The conclusion was that the councillors agreed to object to these two applications.

Proposal – Clerk to express the Parish Council views to SCDC

**Agreed**

11/110. To receive the report from the financial advisory group

- The RFO presented the issue arising from the Annual Audit and explained what the finance advisory group had proposed in relation to the valuing of assets on the List of Assets.

Proposal – Parish Council to Approve and Accept the Annual Return

**Agreed**

- Accounts

Current position against budget

Date	Clerk	Subscriptions	Insurance	Maintenance	Cllr Expenses	Training	Misc.	Donations (section 137)	Outgoing
Budget	720	200	2100	1500	200	500	1750	150	7120
Spend	330	136	667.04	1281.25	137.65	153.6	681.08	80.7	3467.32
Remainder	390	64	1432.96	218.75	62.35	346.4	1068.92	69.3	3652.68

Other approved expenditure not included in above budget;

Drainage Works on village hall for £2167.90

Insurance works on Village Hall for £3727.06

Installation of new playsite equipment for £18093.60

Bank Balances at 23<sup>rd</sup> December 2011

Current Account = £7095.29

Savings Account = £5173.07

Total = £12268.36

Additional Committed Spend at 9<sup>th</sup> January 2012 not included in 2011/12 Budget above:

Information Boards = £900

Donation from Natural England & Parish Plan

Invoices for Payment at this meeting as detailed below

Total value = £ 2909.45

- Discuss and agree any payments required of the Council
  - Clerks expenses, April to December 2011 - £57.17  
**Agreed**
  - Speedwatch expenses, October to December 2011 - £38.28  
**Agreed**
  - PAYE - £165, (HMRC - £33.00, Clerk £132.00)  
**Agreed**
  - Village Hall Decoration - £2654.00  
**Agreed**

11/111. Feedback from Village working parties.

- Speedwatch – Binny Lewis

Date	Hours	Vehicles Speeding			Sessions with no speeding recorded
		Number	Highest on A12	Highest on Dunwich road	
November 2011	16 Hours	31		50 mph	

December 2011	11 hours	6		46 mph	
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More volunteers welcome. Please contact Binny Lewis 01502 478624

- Blythburgh matters – S Boggis  
Program for 2012 available shortly.
- Information Boards - Alan Mackley  
No report (see Clerk's report)
- Environmental Working Party – Cliff Waller  
The work on raising the river bank as part of general maintenance at Tollgate and Angel Marsh has been put back until April 2012 due to the impact on slow worms.
- Traffic Management Working Party – Alan Mackley  
A draft report is now complete and ready for discussion by the Parish Council. The report goes back to 1988 to understand previous schemes and their support.
- Church Working Party – Tom Lond-Caulk  
No report
- Blyth Valley First Responders Group  
It was reported that Wenhaston now have their own equipment and Walberswick have their own 'call sign'. The group are averaging 2 call outs a month.  
More volunteers are needed. Please contact Ursula Mackley 01502 478438
- Village Hall Committee  
Although not at the meeting Tom Lond-Caulk had reported to the Clerk that Sir Charles Blois owns the land beside the Village Hall.
- Gas Supply – J Boggis  
Ongoing.

11/112. Update on future of Village Shop  
See open forum section of minutes

11/113. To receive an update on the Playsite.  
The high winds had blown down one of the fences at the playsite. The Clerk has arranged for this to be taken completely down and is getting quotations to replace the fence. It was suggested that a panelled fence with concrete posts be installed rather than a full length feather board fence.  
Proposal – Clerk to obtain quotations and if less than £1250.00 to get the work carried out  
**Agreed**

The ownership of the playsite is still with past members of the Parish Council. The Clerk sought agreement to appoint a solicitor to get the ownership changed to the Parish Council as a body rather than individual Parish Councillors

Proposal – transfer ownership of playsite to Blythburgh Parish Council  
**Agreed**

11/114. Correspondence

11/114.1 – A New Heritage Organisation – Survey.

Cllr Mackley agreed to complete the survey

11.114.2 - Forthcoming public consultation: draft Blythburgh conservation area appraisal.

Raised by Clerk so that Councillors were aware of this consultation.

11/115. Date for Parish Council Meetings during 2012.

Parish Council Meeting – 12<sup>th</sup> March 2012

Parish Council Annual Meeting – 14<sup>th</sup> May 2012

Annual Parish Meeting – 18<sup>th</sup> May 2012 (Start time to be confirmed)

Parish Council Meeting – 9<sup>th</sup> July 2012

Parish Council Meeting – 10<sup>th</sup> September 2012

Parish Council Meeting – 12<sup>th</sup> November 2012

All meeting commence at 7.15pm with an open forum and are planned to take place in the Village Hall unless otherwise stated.

11/116. To discuss any other matter the Chair will allow

Fit Village. Cllr Blakesley reported that getting a co-ordinator for this would be an issue along with the requirement that 40 people attend.

Cllr DeThabrew reported back his enjoyment of the trip to the pantomime and wanted to thank the organisers, the Blythburgh Latitude Trust, for organising a really enjoyable afternoon.

Meeting Closed at 8.30pm

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Clerks Report to Parish Council Meeting 9<sup>th</sup> January 2012

**Meeting 14<sup>th</sup> November 2011**

Please accept my apologies for not attending the meeting. This was due to work commitments. Also I would like to thank Sonia Boggis for standing in for me and writing the minutes of the meeting.

Planning Applications. Contacted SCDC and expressed the views of the Parish Council agreed at the meeting.

Precept. Contacted SCDC stating no increase to precept for 2012/13

Payments. Made the payments as agreed at the meeting

VAT. Made second claim for VAT. Payment has been received

Information Boards. Contacted Suffolk Coasts & Heaths stating Blythburgh Parish Council have obtained agreement from one landowner, Church, for the siting of the information board. Discussions are still on going with the second landowner, Adnams. The new tenant for the shop has no objections to a board being located there.

**Meeting 8<sup>th</sup> December 2011**

SCC proposal for Toby's Walk. Contacted SCC and expressed the views of the Parish Council agreed at the meeting.

Have since received confirmation of receipt of comments stating that a formal reply responding to the points raised will be sent at a later date.

Payments. Made the payments as agreed at the meeting