

BLYTHBURGH with BULCAMP & HINTON PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 12 July 2021 in the Village Hall

Attendees

From the Council Cllr Orr-Ewing (Chair)
Cllr Carse
Cllr Doney
Cllr Saunders
A Besly (Clerk)
Cllr Richard Smith SCC

From the Public None

Apologies Cllr Norman Brooks ESC

Declaration of Interest

Minutes The Minutes of the Annual Parish Council meeting on 5 May 2021 were approved
The Minutes of the Special Council meeting on and 7 June 2021 were approved

Open Forum

Notes and Actions

Agenda Item	Description	Actions and Agreements	Owner	Complete by date
1	County Councillors Report - Circulated		Cllr R Smith (SCC)	
	Cllr Smith is now the Cabinet Member for Economic Development, Transport Strategy and Waste. Sizewell C are in the 2nd round of public hearings and SCC are against the project Cllr Smith also offered up to £500 to the PC to fund a memorial for the Queen's Platinum Jubilee			
2	District Councillors Report - Circulated		Cllr N Brooks (ESC)	
3	Chairman's Report		Cllr Orr-Ewing	
	Village Hall Driveway: Has been completed Village Hall Repairs and External Decoration: Contractors are reluctant to give dates but it seems to be likely it will be autumn. It was noted that the VHMC will pay for this work. A question was raised as to whether the Chair in his capacity as a builder, could be paid to do this work. Clerk to check Village Hall Storage Shed: Has been erected but still needs shelved to be installed VAS: Data shows that traffic is heavier than ever, the units have been set up to monitor Latitude weekend Blythburgh Day: to be discussed in item 13			
	AP4 - 11/20	Obtain 3 quotes for VH internal repairs and external decoration	Cllr Orr-Ewing	Next Meeting
	AP1 - 7/21	Clerk to confirm the Chair can be paid for building work	Clerk	Next Meeting
4	Clerk's Report - Circulated			

Initials.....
Chair of the meeting

		Clerk	Next Meeting
	<p>Grass Cutting: was discussed under item 11</p> <p>Dog waste bin: It was agreed that it was appropriate to get Norse to relocate the bin. Payment was pre approved under item 6 - Payment Schedule</p> <p>Fly Tipping: Clerk to ask Norse for a quote to remove rubbish</p> <p>Website Copyright: Clerk to ask Alan Mackley of the copyright status of the images on the website</p> <p>Training: was discussed under item 12</p> <p>PAYE: Clerk was asked to provide some simple options to resolve the issue for the next meeting</p>		
5	Finance Report - Circulated		
6	Payments schedule in the finance report totalling £7,937.83 was approved		
7	<p>Traffic Management Report: Cllr Doney presented options for Traffic Management on Angel Lane and Dunwich Road following Cllr Smith's report.</p> <p>Cllr Smith advised that a report would be needed to support the legal case for changing traffic regulations in the area</p> <p>Cllr Doney will work with SCC Highways to provide information on scope, cost and timing of the proposal for agreement</p>	Cllr Doney	
8	<p>Planning Advisory Group Report: Cllr Carse presented application DC/21/2817/FUL for Cherry Tree Cottage. The report was discussed with the conclusion that all agreed there was no objection</p>	Cllr Carse	
	AP2 - 7/21	Clerk to enter the decision on ESC planning portal	Clerk
9	<p>Review Audit Report: The Audit report was reviewed and recommendations addressed</p> <p>1 - P60 to be maintained in the Audit file: Rectified and noted for the future</p> <p>2 - Bank reconciliation should be at 31 March: Noted for the future, although the balance at 26 March used was the same as 31 March</p> <p>3 - Council's response to recommendations should be contained in minutes: Noted and actioned in this minute</p>		
10	<p>Councillor vacancies: Vacancies have been advertised continuously on Blythburgh notice boards since 19 March with the latest notice expiring on 22 July. There has been no response to this advertising.</p> <p>After some discussion it was agreed that 3 parishioners would be approached to gauge their interest in being Co-opted to the Parish Council.</p>		
11	<p>Grass Cutting: All agreed that Marc O'Hagan should be engaged to maintain the Playsite and a number of nominated verge areas. It was also agreed that the PC would reimburse Mr O'Hagan for the cost of a green bin to dispose of the cuttings at a cost of £45 per year plus £11 delivery. Clerk to confirm with Mr O'Hagan</p>		
	AP3 - 7/21	Clerk to confirm work with Marc O'Hagan and confirm that he can claim the cost of a green bin for council use	Clerk
12	Training	Consider Clerks request for training summarised in the Clerk's Report	
		All Agreed that Blythburgh PC would reimburse the Clerk for 1/3 of the CiLCA registration, subscription and training costs totalling £910	

13	<p>Blythburgh Day: It was agreed that Blythburgh day would be a reduced "residents only" function for 2021 on 8 August after lunch also recognising that the Railway Society have an open day on the same day. The following were agreed:</p> <ul style="list-style-type: none"> - Free burgers would be offered in the usual way based on tickets on flyers delivered - There would be a pay bar which the parish council would manage themselves with volunteer help and a licence would be required - There would be tea, coffee and cakes for sale - There would be no live music, just background music <p>A grant application would be made to Blythburgh Latitude Trust to cover any losses incurred (which are not expected)</p>		
14	<p>Queen's Platinum Jubilee: It was agreed to amalgamate any events and activities with the Festival of Suffolk and come to the next meeting with ideas for both. Clerk to forward email with details</p>		
15	<p>Festival of Suffolk - Parish Activities - see item 14</p>		
16	<p>Discovering Suffolk - Ben Heather email It was agreed that Cllr Doney would approach a local resident to ask if they would like to engage with this project. Clerk to forward email with details It is unclear who is responsible for some of the footpaths so the Clerk will ask Adam Burroughs which footpaths Natural England are responsible for</p>	Clerk	
17	<p>Sizewell C: The Parish Council would like to formally extend their gratitude to Cllr Sonia Boggis for her dedication and hard work in dealing with Sizewell C proposals on behalf of the council in addition to her diligent work on the Planning Advisory Group. As there are currently only 4 councillors, it was agreed to approach a resident to continue this work</p>		
18	<p>Date of next meeting: Wednesday 8 September, 19:15 in the Village Hall</p>		

These minutes are confirmed as an accurate record of proceedings of the meeting Monday 12 July 2021

Signed (Chair) _____ Dated _____

Initials.....
Chair of the meeting